



Special Event Request Form

Event Name: _____
 Organization: _____
 Contact Name: _____

Event Information

Caterer: _____ Number of People Attending: _____
 Event Date: _____ Event Time: _____
 Requested Delivery Date: _____ Requested Pickup Date: _____
 Event Location: _____ Delivery Location: _____

Contact Information

Phone Number: _____ Cell Phone Number: _____

Requested Equipment

Pepsi Six Pack Trailer	Pepsi Trailer	Budweiser Party Wagon
Cargo Trailer	Portable Bar	Electric Premix Unit
Electric Keg Tapper	Jockey Box	Monster Cooler

Requested Product

Product	Quantity

Are you are a current Western Wyoming Beverage Customer? Yes No

Deposits MUST be paid in advance when we do not have an established business relationship with a customer (account); we will hold the check for up to five days past the event date, after which we will deposit the check and apply it to the actual charges. *Damage deposits on equipment rental can be waived by WWB management at their discretion.

For Office Use Only

Request Approved? Yes No
 Request Taken By: _____